

Subject: Reminder – Winter Preparation

Dear Resident,

As we prepare for the colder months ahead, we want to remind everyone about the importance of winterizing outdoor spigots and preparing for cold weather. Taking a few proactive steps can help prevent damage to your plumbing and ensure a smooth transition into the colder months.

**Winterizing Your Outdoor Spigots:**

- **Disconnect Hoses:** Please remove all hoses from outdoor spigots and store them in a protected area, such as your garage or basement
- **Shut Off Water Supply:** Locate the shut-off valve for your outdoor spigots and turn it off. This will help prevent any water from freezing inside the pipes.
- **Drain the Spigots:** After shutting off the water supply, open the spigot to allow any remaining water to drain out completely.
- **Insulate:** Use foam covers or insulating tape to wrap exposed spigots. This added protection can help prevent freezing.
- **Check for Leaks:** Inspect your spigots and surrounding pipes for any leaks or damage.

Addressing these issues now can save you from costly repairs later.

**Preparing for Cold Weather:**

- **Protect Your Plants:** Consider covering sensitive plants or bringing them indoors to protect them from frost.
- **Keep Your Thermostat Steady:** Maintain a consistent temperature in your home to prevent pipes from freezing.
- **Open Cabinet Doors:** If you have pipes under sinks, leave cabinet doors open on particularly cold nights to allow warm air to circulate.

By taking these steps, we can all help ensure that our community remains safe and functional throughout the winter.

If you require assistance or have any questions regarding winterizing your unit or community regulations, please do not hesitate to check the website <http://www.berkshire-ridge.com/wp/> or contact MEM property management.

Thank you,

The Berkshire Ridge Board [www.berkshire-ridge.com](http://www.berkshire-ridge.com)